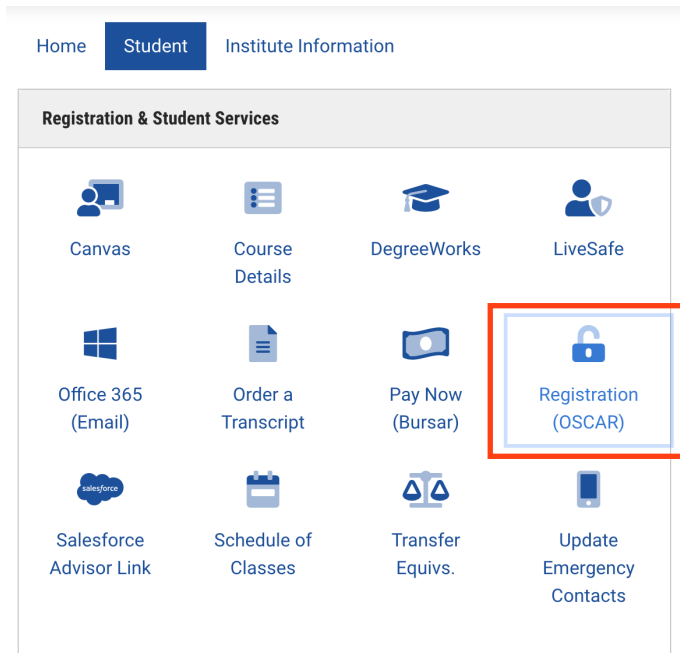
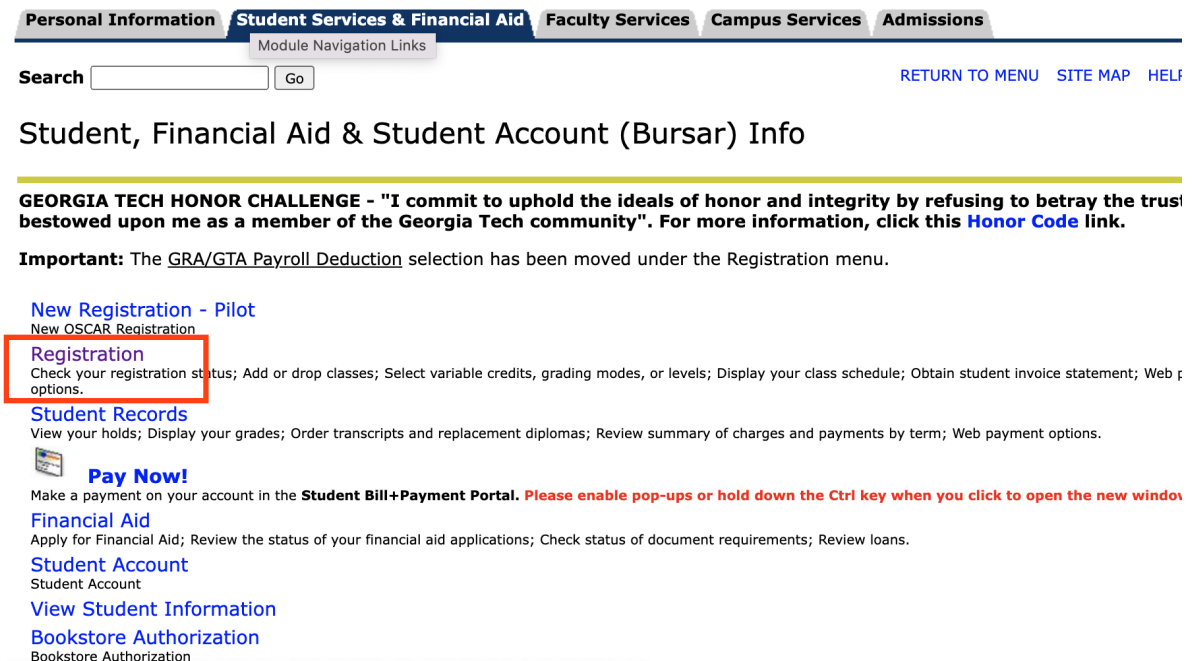


1. Click Registration (icon)



2. There will be several tabs on top. Click on the “Student Services & Financial Aids”, Under the tab, click “Registration”



3. First, Click the Select Term, and then click “Add or Drop class“

Registration



****Click the HELP button on this page to view the registration calendar.**

Selected UNDERGRADUATE pre-requisites are being checked through the registration system system.

Pre-requisite overrides for courses can only be given by the department teaching the course.

Pay your fees by check over the web using WebCheck! Have a check from your checking acco printed at the bottom of the check.

If you encounter a problem paying your fees on-line, contact the Bursar's Office at bursar.as

For assistance with changing grade modes (Letter grade, Pass/Fail) for a 2nd Short Summer

[Select Term](#)

[Add or Drop Classes](#)

If the drop-down box does not give you the option to drop a course, you are either trying to drop a course that requires de offering the course for permission to drop the course.

[Look Up Classes](#)

[Change Class Options](#)

[Financial Responsibility Agreement](#)

New Financial Responsibility Agreement all students need to complete (at least once a year) before being allowed to Register for classes.

[Week at a Glance](#)

[Student Detail Schedule](#)

[Student Invoice Statement And Web Payment Options](#)

[Registration Status](#)

Academic standing, holds, and time tickets

[Registration Override Request](#)

This system opens the first day of registration.

[Registration Override Request Status](#)

Check the status of your request for a permit, overload, etc.

[GRA/GTA Payroll Deposit](#)

[Textbook Ordering](#)

[Term Study Location Identification](#)

4. At the bottom, you will see, click Class Search

Add/Drop Classes:

Please review the Georgia Tech Honor Code at www.honor.gatech.edu

Once you have adjusted your schedule, be sure to click the "submit changes" button. Make sure you have no registration errors. **REVIEW AND PRINT YOUR SCHED**

If you wish to change the basis of a course OR wish to adjust the hours for a variable hour course, click on CHANGE CLASS OPTIONS.

Questions? E-mail comments@registrar.gatech.edu

Unless you are a part-time graduate student, you must complete a "Petition to the Faculty" form to return to school next term if you withdraw from this term. With registration is closed and results in "W" grades on your transcript. If you do not wish to attend this term, you must delete your schedule during registration to avc

Deadlines for individual course drops and total withdrawals are published on the [Academic Calendar](#). Students who have missed the deadline for dropping a course stated deadline should contact their major school for assistance.

If you drop a course after registration is over, the course WILL NOT be removed from your schedule. The "Status" field will change to reflect that you have droppe refund for dropped courses.

ERROR MESSAGES - Click the "Registration Errors - explanation" link below for a detailed description of registration errors.

Add Classes Worksheet

CRNs

Submit Changes

Class Search

Reset

Look-Up Classes to Add:



Select at least one subject to begin your course search.

Click "Advanced Search" for more course search options.

Subject:

- Bldg Construction-Professional
- Building Construction
- Center Enhancement-Teach/Learn
- Chemical & Biomolecular Engr
- Chemistry
- Chinese
- City Planning
- Civil and Environmental Engr
- College of Architecture
- College of Engineering

Course Search

Advanced Search

5. Choose the course you would like to register for, and click "View Session"

4200	Hydraulic Engineering	View Sections
4210	Hydrology	View Sections
4211	Water Resources Systems	View Sections
4300	Environmental Engr Sys	View Sections
4330	Air Pollution Engr	View Sections
4405	Geotechnical Engineering	View Sections
4510	Structural Steel Dsgn	View Sections
4520	Reinforced Concrete Dsgn	View Sections

6. You can either choose to add to the worksheet and register all courses at the same time or you can click the register

Look-Up Classes to Add:

Sections Found
Civil and Environmental Engr

Select	CRN	Subj	Crse	Sec	Cmp	Bas	Cred	Title	Days
<input checked="" type="checkbox"/>	86669	CEE	4405	B	A	L	3.0	Geotechnical Engineering	MW
<input checked="" type="checkbox"/>	86670	CEE	4405	B1	A	L	0.0	Geotechnical Engineering	W
<input type="checkbox"/>	86671	CEE	4405	B2	A	L	0.0	Geotechnical Engineering	W
<input type="checkbox"/>	86672	CEE	4405	B3	A	L	0.0	Geotechnical Engineering	R
<input type="checkbox"/>	86673	CEE	4405	B4	A	L	0.0	Geotechnical Engineering	R

[Register](#)
[Add to WorkSheet](#)
[New Search](#)

7. Back to "Add or Drop Classes", you can change grade mode to "audit", "pass or fail", or "letter grade"; and credit hours for your Ph.D./Master Thesis. In addition, you can delete/drop a course through "Action"

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
**Registered (Web) on Apr 13, 2022	None	67139	MSE	6120	A	Graduate Semester	3.000	Audit	Quantitative Characterization of Microstructures
**Registered (Web) on Apr 13, 2022	None	61213	CEE	9000	BUR	Graduate Semester	13.000	Pass/Fail	Doctoral Thesis

Total Credit Hours: 16.000
 Billing Hours: 16.000
 Minimum Hours: 0.000
 Maximum Hours: 16.000
 Date: May 06, 2022 05:33 pm